

**Fair Futures CIC
JOB DESCRIPTION**

Post Title: INDEPENDENT THERAPEUTIC COUNSELLOR	
Location: 17 Broad Street Bury BL9 0DA	Post Grade: Freelance Work – £50 per hour
	Post Hours: 1.5 hours per week, term time only Plus occasional additional sessions if available.
Special Conditions of Service: Leave must be taken in school holidays, except by prior agreement	
Purpose and Objectives of Post: • To work as a therapeutic counsellor in a social group for young male asylum, seekers and refugees aged 15-19. This includes working in the group as well having individual meetings with the young people when necessary. It also involves maintaining clear lines of communication with the Fair Futures CIC team and other professionals. • To provide assessments for the young people using GAD-7, PH-9 and PCL-5 and to use the information from this work to signpost or directly refer them to the appropriate mental health service. This information should also be shared appropriately with Fair Futures colleagues, so that the young people can receive the right support. • To work in collaboration with people involved in the young people and children's lives and strive to ensure that they reach their full potential. This involves liaising with professionals such as care staff, foster carers, social workers, educators, family members and colleagues from the Fair Futures team. • To provide a comprehensive, flexible and high-quality service to children and young people, their staff and families, informed by your professional specific training. You will use legal, regulatory and statutory guidance to inform your decisions and to safeguard and protect against harm. • Whichever Professional Theoretical background you have, your work with children will necessitate an understanding of the presentations of Complex Trauma such as depression, aggression, phobias, anxiety, physical/psychosomatic disorders, learning difficulties and behavioural problems.	
Accountable to: Fair Futures CIC Board of directors	

Immediately responsible to: Project Manager (Secondary)

Relationships:

Fair Futures colleagues
Parents/ Carers
Teachers
Support Staff
External agencies

Control of Resources:

IT equipment
Secure storage and sharing of confidential material

Duties/Responsibilities:

- Weekly, 1.5 hour attendance at an after school/college group for male asylum seekers and refugees aged 15-19.
- To work in collaboration with a Fair Futures colleague to prepare the sessions for the young people. This will involve discussing any issues arising and setting up the room and refreshments. The sessions are informal and involve a range of activities including (but not limited to): giving help with homework; giving advice on contacting mental health professionals; informal discussions on a wide range of topics; playing games such as Connect 4 and Uno; calling social workers to discuss issues; giving help on CV writing and finding a job and withdrawing individuals for a short time to discuss confidential problems.
- To administer GAD-7, PH-9 and PCL-5 to new arrivals to the group and to store the information securely.
- To signpost young people to the appropriate local mental health service and discuss this with a Fair Futures colleague.
- To provide informal counselling to individuals within the group in a separate room when appropriate.
- To prepare and present sessions around common issues such as difficulty in sleeping in a whole group setting. This will be in an informal context and delivered as and when issues arise.
- To develop and forge relationships with the young people so they feel able to ask for help in seeking medical advice when needed.
- To accompany the group on other trips and activities at a different time of the week if the opportunity arises.
- To understand and recognise that children's safeguarding needs change and to report concerns appropriately to the Fair Futures Safeguarding Lead in line with safeguarding policy and procedures of the local authority.
- To complete Fair Futures CPD that is relevant for your role.
- Ensure that risks are managed with the young person's best interests at the centre of all decision making and that subsequent actions are followed through.
- You are responsible for your own clinical supervision and will need to ensure compliance

with your professional body to retain job title and registration.

The details contained in this Job Description are not an exhaustive list of duties and you may be offered different opportunities commensurate with the level of the post as required by the organisation and the overall objectives of the group. Tasks and responsibilities are sometimes unpredictable therefore colleagues are expected to work flexibly when the occasion arises.

HEALTH AND SAFETY

All members of staff have a **duty** under the Health & Safety at Work Act 1974 to:

Take reasonable care for the Health and Safety at Work of himself/herself and of others who may be affected by his or her acts or omissions.

Employees are also required under the Act to:

Co-operate with his/her employer with regard to any requirements imposed on the employer by statutory provisions.

Where an employee is asked to undertake duties other than those specified directly in his/her job description, such duties shall be discussed with the employee concerned.

Job Description prepared by:	Sign: M. Griffin	Date:
Agreed by Postholder:	Sign:	Date:
Agreed correct by Supervisor/Manager	Sign:	